

Advt. No. CC/02/2022

Date: 08.02.2022

Recruitment of CAs and CMAs as Assistant Officer Trainee (Finance)

POWERGRID, one of the largest Transmission Utilities in the World and a Maharatna Enterprise of Govt. of India is engaged in power transmission business with the mandate for planning, co-ordination, supervision and control over complete Inter-State Transmission System. POWERGRID operates around 172,198 circuit kms. of transmission lines along with 264 Sub-stations (as on Jan, 2022) and wheels about 50% of total power generated in the country through its transmission network. POWERGRID also owns and operates approximately 72,126 kms of Telecom Network, with Points of Presence in 458 locations & Points of Interconnections in 780 locations and intra-city network in 256 cities across India.

POWERGRID, with its strong in-house expertise in various facets of Transmission, Sub-Transmission, Distribution and Telecom sectors also offers consultancy services at National and International level. POWERGRID has been making profit since inception, having approx. Gross turnover of Rs. 40,823 Crore and Profit After Tax of Rs. 12,036.46 Crore (FY: 2020-21).

To take the growth curve to further heights, POWERGRID is looking for Bright, Committed and Energetic **FINANCE PROFESSIONALS** to join its fold as **ASSISTANT OFFICER TRAINEE (FINANCE)**.

Central Transmission Utility of India Limited (CTUIL) : Vacancies also exist for the post of Assistant Officer Trainee (Finance) in CTUIL which is presently a wholly owned subsidiary of Power Grid Corporation of India Limited. Incorporated on 28.12.2020, CTUIL is in the process of separation from Power Grid Corporation of India Limited.

CTUIL shall function as an independent utility and shall be responsible for discharging functions of national importance in relation to its statutory functions under Section 38 of the Electricity Act, 2003 which inter alia includes to undertake transmission of electricity through Inter-State Transmission System (ISTS), to discharge all functions of planning & co-ordination related to ISTS and to provide non-discriminatory open access to the same.

As a national utility, CTUIL shall be heavily invested in human capital thus contributing to the overall development & growth of power sector in India. CTUIL is looking for bright, committed & hardworking finance professionals to join as Assistant Officer Trainee (Finance).

RECRUITMENT OF ASSISTANT OFFICER TRAINEE (FINANCE) - 2022
VACANCIES

Assistant Officer Trainee (Finance)								
Post ID	Name of Entity	UR	OBC (NCL)	SC	ST	EWS	PwD#	Total
191	POWERGRID	12	06	04	01	02	01 – VI*	25
	CTUIL	03	--	--	--	--	--	03

#Horizontal reservation for PwD

*Visually Impaired

UPPER AGE LIMIT
28 years as on 31.01.2022 (Candidates should have been born on or after 31.01.1994)
ESSENTIAL QUALIFICATION

CA/ICWA (CMA) pass

RELAXATIONS AND CONCESSIONS

- Reservation/ Relaxation/ Concession to candidates belonging to reserved categories shall be as per Government of India directives.
- Persons suffering from not less than 40% of the relevant disability shall only be eligible for the benefit for PwD.
- Relaxation in Upper Age Limit:

a) For OBC(NCL) candidates	: 3 years
b) For SC/ST candidates	: 5 years
c) For PwD candidates	: 10 years over and above category relaxation
d) J&K Domicile/ Ex-Servicemen/ Victims of riots	: As per Govt. of India directives

- Reservation/ Relaxation / Concession for SC / ST candidates** will be subject to submission of relevant Caste certificate in the GOI prescribed format issued by a Competent Authority at the time of application as well as interview, if called for.
- Reservation/ Relaxation for OBC (NCL)** will be subject to submission of a copy of OBC (NCL) certificate alongwith NCL declaration in the format prescribed by the Govt. of India for "Appointment

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to Posts under Govt. of India” from a Competent Authority at the time of application as well as interview, if called for.

6. **Relaxation / Concession for Persons with Disability** is subject to submission of Disability Certificate issued by a Government Medical Board, in the format prescribed by Govt. of India, at the time of application as well as interview, if called for.
7. **Reservation for EWS** will be subject to submission of a copy of the latest Income and Asset Certificate issued by a Competent Authority at the time of application as well as interview, if called for.
8. **Relaxation/ Concession for J&K Domicile / Ex-Servicemen/ Victims of riots** will be subject to submission of Age relaxation cum Domicile certificate /Discharge certificate in the prescribed format issued by a Competent Authority at the time of application as well as interview, if called for.
6. Categories/ Subcategories of PwD eligible for the post are as per the categories/ sub-categories of PwD identified suitable for the post are as follows:
 - a) Hearing Impaired : Deaf / Hard of Hearing (HH)
 - b) Locomotor Disability : One Arm (OA)/ Both Arms (BA) / One Leg (OL) / Both Legs (BL) / One Arm and Leg (OAL) / Both Legs and One Arm (BLOA) / Both Legs Arms (BLA) / Leprosy Cured (LC)/ Dwarfism (Dw) / Acid Attack victims (AAV)
 - c) Visual Impairment : Blind (B) / Low Vision (LV)
 - d) Multiple Disabilities (MD) involving (a) to (c) above
7. SC/ST/PwD/Ex-SM candidates are exempt from payment of Application fee.
9. Relaxation/ Concession for POWERGRID/CTUIL Departmental Candidates: Please refer to Internal Circular for details.

SELECTION PROCESS

The selection process will comprise of Written Test / Computer Based Test, followed by Group Discussion, Behavioral Assessment and Personal Interview of the candidates who qualify in the Test and are shortlisted category wise for the GD and Interview.

Scheme of the Written Test (Computer Based Test):

The question paper shall be objective type with four answer choices for each question and consists of two sections –

Professional Knowledge Test (PKT)	-	120 Questions
Executive Aptitude Test (EAT)	-	50 Questions

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The PKT shall consist of discipline specific questions whereas the EAT shall have questions on vocabulary, verbal comprehension, quantitative aptitude, reasoning ability, data sufficiency and interpretation & numerical ability.

The Written Test shall be of 02 hours duration however the same may be changed at the discretion of Management.

All questions shall carry equal marks (1) with 1/4 negative marking for each wrong or multiple answer.

Qualifying Marks in Test:

Candidates shall have to qualify in the test to be called for GD, Behavioral Assessment and Interview based on their performance in the test as indicated below:

For Unreserved/EWS :

Minimum 40% marks subject to at least 30% marks in EAT and PKT separately.

For OBC(NCL)/SC/ST/PwD :

Minimum 30% marks subject to at least 25% marks in EAT and PKT separately.

Shortlisting of Eligible candidates for GD & Interview:

The eligible qualified candidates shall be called for GD & Interview on the basis of their marks in test.

Qualifying Marks in GD & Interview:

GD will not have any qualifying marks. Interview will have qualifying marks for different categories as mentioned below:

Category	Qualifying Marks in Interview
Unreserved/EWS	40%
OBC (NCL) / SC/ST/ PwD	30% [subject to reservation]

Weightage to Different Parameters:

For calculation of final score of a candidate for empanelment, the weightages assigned to Test Marks, Group Discussion and Interview shall be as indicated below:

Marks in Test	85%
Group Discussion	3%
Personal Interview	12%

Empanelment of Candidates:

Candidates who qualify in the Personal Interview will only be adjudged suitable for empanelment.

Empanelment shall be done on the basis of total vacancies and not separately for POWERGRID & CTUIL. Operation of panel shall be done on the basis of option / preference exercised by the candidate at the time of applying.

The Offer of Appointment shall be issued to the suitable candidates in the order of merit, preference and based on the required number of vacancies.

Once a candidate gets offer from either POWERGRID / CTUIL, her/his candidature for other organization may automatically be treated as cancelled, even if she/he declines the offer/ does not join the organization. *The Offer shall be issued to the candidate for POWERGRID / CTUIL (as applicable), on the basis of number of vacancies and rank in overall merit. The offer issued shall be withdrawn and cancelled in case the candidate does not wish to join POWERGRID / CTUIL (as applicable) or decline the offer. No request for change of organization shall be entertained.*

Appointment of selected candidates shall be subject to their being found medically fit in the Pre-Employment Medical Examination to be conducted as per POWERGRID Norms and Standards of Medical Fitness.

TEST CENTERS

The test shall be held at following locations:

- Delhi NCR
- Mumbai
- Bangalore
- Kolkata
- Vadodara
- Hyderabad
- Chennai

However, POWERGRID reserves the right to change the test centers at its discretion depending on the no. of applications and availability of venue. Test Centre once allotted will not be changed under any circumstances.

Further, the test may be conducted through written / Computer Based Mode in one or multiple dates/sessions at POWERGRID's discretion.

Date of the Written Test / CBT shall be intimated at a later date.

INDICATIVE JOB DESCRIPTION

[Please click here for indicative Job Description.](#)

Vacancies are for requirement in our RHQs and Corporate Center. Selected candidates shall be posted for OJT and final postings accordingly

HEALTH

Applicants should have sound health. No relaxation in POWERGRID Medical Norms is allowed. For details of standards on medical fitness, please visit career section of our website: www.powergrid.in.

COMPENSATION PACKAGE

Selected candidates will be placed in the pay scale of Rs.40,000/- -3%- 1,40,000(IDA) during the one-year training period. They shall be paid a stipend in the form of Basic Pay of Rs. 40,000/- alongwith IDA, HRA and Perks @12% of basic pay during the training period.

On successful completion of training, the candidates will be absorbed as Officer in E2 scale - Rs. 50,000/- 3%- 1, 60,000/- (IDA).

On regularization, the Compensation package will include Basic Pay, Dearness Allowance, Perquisites and Allowance as per cafeteria approach, Performance Related Pay, Company Leased Accommodation / Company Quarters or HRA, Reimbursement of monthly conveyance expenditure, mobile facility reimbursement, laptop facility, PF, Gratuity, Pension & Leave encashment, Group Insurance, Group Personal Accident Insurance etc.

The Corporation also offers excellent facilities like Short and Long term Loans & Advances on subsidized rates including House Building Advance, Medical facilities for self and dependents etc. to its regular employees in accordance with the policies of the organization from time to time.

SERVICE AGREEMENT BOND

The selected candidates will be required to execute a service agreement bond to successfully complete the prescribed training period and thereafter serve the organization for at least three years.

The amount of the bond is INR 5,00,000/- for General/OBC (NCL)/EWS candidates and INR 2,50,000/- for SC/ST/PwD candidates.

IMPORTANT INSTRUCTIONS FOR REGISTRATION

1. Interested & eligible candidates will have to register themselves online irrespective of the applications made earlier for any other post/recruitment process in POWERGRID/ CTUIL, at POWERGRID website <https://www.powergrid.in>. Application window for POWERGRID shall be open from **09.02.2022 to 28.02.2022**.
2. Fill up other details in the application very carefully. Please take care while filling out the email/ alternative email fields since all important communication shall be through emails only. Please note that

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once your application is submitted, no request regarding change in any details / information shall be entertained.

3. Upon completion, the candidate should submit the online application by clicking the Submit button at the bottom of the page. If the same is accepted, the system will generate a unique Registration Number which shall appear in the completed application form.
4. The primary email ID entered by the candidate is the Login ID and the unique Registration Number generated is the password for logging in to POWERGRID Online application system.
5. If you are not exempted from payment of application fees (only SC/ST/PwD/ Ex-SM/ Departmental candidates are exempted), you are required to login to your candidate login section and then deposit non-refundable application fees of Rs. 500/- through online mode. On receipt of application fees, your application process will be treated as complete.
6. In-complete applications / applications without application fees (if applicable) will be rejected.
7. Candidates will have to upload their latest colour passport size photograph (.jpg file size not exceeding 50 kb), scanned copy of signature (.jpg file size not exceeding 30 kb), caste certificate/ disability certificate/ discharge certificate/ age relaxation cum domicile certificate and essential qualification certificate along with final year/semester marksheet /EWS certificate (.pdf file size not exceeding 1 MB).
8. Candidates will have to correctly declare their Name and Date of Birth as mentioned in their Birth certificate or class Xth marksheet/ certificate. Candidates will have to declare their category correctly and must be in a position to submit relevant certificate in prescribed format as and when asked by POWERGRID/ CTUIL.
9. Candidates must correctly enter the qualification details including date of acquiring qualification as mentioned in their certificates.
10. Candidate should take a print out of the completed application and keep with him/ her safely for future reference.
11. Any other mode of submission of application / application fees would not be accepted. No hard copy of application is required to be sent to any address by post.
12. Admit cards shall be issued through the respective Candidate Logins of the candidates and will be collected from the candidates at the examination venue.

13. Candidates shall be required to bring a valid photo ID to the interview. Photocopies of the original identification document shall not be acceptable. Candidates will not be permitted to appear for the group discussion and interview if original and valid photo identification is not presented.
14. Payment of Application fee (Non-refundable Rs. 500/-): For detailed instructions regarding payment of application fee [CLICK HERE](https://www.powergrid.in/online-payment-application-fees) (<https://www.powergrid.in/online-payment-application-fees>). Candidates are requested to go through the instructions carefully and ensure payment of fees on time.
15. Candidates other than SC/ST/PwD and Ex-SM are required to submit Application Fee of **Rs. 500/-**.

Payment of Application Fee (Non-Refundable Rs. 500/-)

For detailed instructions regarding payment of application fee [CLICK HERE](#). Candidates are requested to go through the instructions carefully and ensure payment of fees on time.

Information Related To Engagement of Scribes

Eligibility for Engagement of Scribes:

Visually Impaired candidates and candidates with Locomotor Disability and Cerebral Palsy where dominant (Writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment) will be allowed to write the examination with the help of a scribe.

Please note:

- Candidates who are eligible and interested for engagement of Scribe for the test are required to fill up the details of the Scribe in the application form itself.
- Candidates engaging scribes are also required to download and fill up the [Scribe Declaration Form](#) (available in **Important Formats Section**) and bring the duly filled scribe declaration format at the examination venue.

GENERAL INFORMATION AND INSTRUCTIONS

1. Only Indian Nationals of age 18 years or above are eligible to apply for POWERGRID/CTUIL.
2. Before applying, the candidate should ensure that he / she fulfills the eligibility criteria and other norms mentioned in this advertisement.
3. Essential qualification should be recognized in India and from a recognized Institution or University.
4. Management reserves the right to cancel / restrict /enlarge / modify / alter the recruitment/ selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.
5. Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.
6. Candidates working in Govt. / PSU are required to produce “No Objection Certificate” at the time of Interview.

7. Candidates claiming reservation under OBC (NCL) should necessarily belong to OBC - Non creamy layer as on the last date of online submission of application to POWERGRID/CTUIL and must possess valid OBC (NCL) certificate as on the last date of submission of online application.
8. Candidates selected in POWERGRID are liable to be posted anywhere in India and Abroad. For any queries regarding this recruitment please send email to recruitment@powergrid.co.in with **“AOT Finance - 2022” in the subject line**. Candidates are required to add this email-id to their address book in order to avoid any email communication gap.
9. No correspondence regarding this recruitment made in Complaint Management System of POWERGRID/ CTUIL will be entertained.
10. Candidature is liable to be rejected at any stage of recruitment/ selection process without notice or if joined, services are liable to be terminated, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or POWERGRID/CTUIL comes across any evidence/ knowledge that the qualification/ experience /and any other particulars indicated in application/personal resume/ other forms/ formats are not recognized/ false/ misleading and / or amounts to suppression of information/ particulars of which should have been brought to the notice of POWERGRID/CTUIL or that the candidate has been shortlisted for next stage in the process/ has secured employment in POWERGRID/CTUIL through or by adopting any unfair means.
11. Complaints attributable to the incompatibility of the Client Systems, ignorance of users, non-availability of internet connectivity or any other aspects beyond the direct control of POWERGRID/CTUIL employees or systems will not be entertained.
12. All information regarding this recruitment process would be made available in the career section of POWERGRID website only. Applicants are advised to check the web site periodically for important updates. Once registered for POWERGRID, all correspondences shall be made through their registered e-mail ID or candidate login only.
13. Legal jurisdiction will be NCT of Delhi in case of any cause / dispute.
14. Mere submission of application to POWERGRID/ CTUIL does not guarantee the adequacy of candidature for being considered for further selection process.

IMPORTANT DATES

Commencement of Online Submission of Application to POWERGRID	09.02.2022
Last date for Online submission of Application to POWERGRID	28.02.2022 (2359 hrs)
Cut-off date for eligibility criteria viz. age, educational qualification, category status.	31.01.2022
