

	NMDC Limited (A Government of India Enterprise) “Khanij Bhavan”, 10-3-311/A, Castle Hills, Masab Tank, Hyderabad-500028 CIN L13100TG1958GOI001674
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NMDC Limited, a Navaratna Public Sector Enterprise under the Ministry of Steel, Government of India and a multi locational, multi product and consistently profit making Mining & Mineral Exploration Organization with large turnover. NMDC Ltd is in the process of massive expansion and diversification both in India and abroad. NMDC Ltd is setting up a 3.0 MTPA Integrated Steel Plant at Nagarnar near Jagdalpur, Chhattisgarh State. NMDC Ltd is now inviting online applications from eligible & willing candidates for the following posts to be deployed in its various Projects i.e. BIOM Kirandul Complex, BIOM Bacheli Co mplex, DIOM Donimalai Complex, DMP, Panna and other Projects/Units as per the requirement of the Company.

Sl. No	Post/Discipline	No. of Posts
1	Junior Officer (Civil) Trainee	7
2	Junior Officer (Electrical) Trainee	14
3	Junior Officer (Mechanical) Trainee	33
4	Junior Officer (Mining) Trainee	32
5	Junior Officer (G & QC) Trainee	7
6	Junior Officer (Survey) Trainee	1

Note: The No. of Posts indicated above is tentative and may vary depending upon organizational requirement.

2.0 Required Qualifications and Experience:

a) Civil Discipline:

Three years Diploma in Civil Engineering from a recognized University/Institute Or Degree in Civil Engineering from a recognized University/Institute.

Experience: (For Diploma Holders Only) Minimum Five years post qualification experience in construction like industrial buildings, conveyor gallery structures, multi-storied RCC Buildings, townships including public utilities like water supply, roads, drainage systems etc. Having working knowledge in drafting software will be an added advantage.

b) Electrical Discipline:

Three years Diploma in Electrical Engineering from a recognized University/Institute with Electrical Supervisory Certificate (Mining) of Competency Or Degree in Electrical or Electrical & Electronics Engineering from a recognized University/Institute.

Experience: (For Diploma Holders Only) Minimum Five years post qualification experience in carrying out repairs, overhauling and maintenance of HT/LT Systems/Installation, HT/LT Machinery, equipments and gadgets inside/outside plants, building including overhead and underground transmission lines, cables, transformers, circuit breakers, panels, switch boards and their accessories and allied equipments.

c) Mechanical Discipline:

Three years Diploma in Mechanical Engineering from a recognized University/Institute Or Degree in Mechanical Engineering from a recognized University/Institute.

Experience: (For Diploma Holders Only) Minimum Five years post qualification experience in maintenance, repairs & operation of Heavy Earth Moving Equipments like Diesel and Electrical Shovel, Dumpers, Dozers, Drills and Plant Machinery.

d) Mining Discipline:

Three years Diploma in Mining Engineering from a recognized University/Institute with Foreman's Certificate of Competency to open cast metalliferous mine Or Degree in Mining Engineering from a recognized University/Institute with 2nd Class Mines Manager Certificate of Competency to open cast metalliferous mine.

Experience: (For Diploma Holders Only) Minimum Five years post qualification experience in the relevant field.

e) G & QC Discipline:

M.Sc/M.Sc (Tech)/M.Tech in Geology/Applied Geology/Exploration Geology from a recognized University/Institute.

Experience: One year Post qualification experience in Geological mapping, Sampling in Mining or related industry.

f) Survey Discipline :

Three years Diploma in Mining (Or) Diploma in Mines & Mine Surveying with Mine Surveyor's Certificate of Competency under MMR.

Experience: Five years Post qualification experience in open cast Metal Mines as 'Surveyor' using survey instruments like Digital levels, Theodolites, Total Stations, DGPS etc.

3.0 I) Maximum Age: 32 YEARS

Upper age limit is relaxable upto 5 years for SC/STs and 3 years for OBCs (Non-Creamy Layer) and as per Govt. Guidelines for PwBDs/Ex. Servicemen. For Departmental candidates (NMDC) age relaxation will be given up to 15 years.

3.0 II) Stipend: Candidates selected for the Junior Officer (Trainee) posts will be placed initially as a "Trainee". The period of training, monthly stipend during the training period and regular pay scales after successful completion of training are as below:

Sl No	Post name		Training period	Stipend during training period		Pay scale on completion of training
				First 12 Months	Remaining 06 Months	
1	Junior Officer (Civil /Electrical /Mechanical /Mining/G&QC /Survey) Trainees	Degree Holders	12 Months	Rs.37,000/-	-----	Rs. 37000-130000
		Diploma Holders	18 Months	Rs.37,000/-	Rs.38,000/-	

4.0 Number of Posts and Reservation

Sl. No	Cadre	No. of Posts	SC	ST	OBC (NCL)	EWS	UR	Identified type of disabilities for PwBD
1.	Civil	7	1	1	1	1	3	1.Deaf and hard of hearing 2.Locomotor Disability (*OA, OL) including leprosy cured, dwarfism and acid attack victims 3.Combination of 1 & 2
2.	Electrical	14	2	1	4	1	6	
3.	Mechanical	33	5	2	9	3	14	
4.	Mining	32	5	3	9	3	12	
5.	G&QC	7	1	-	2	1	3	
6.	Survey	1	-	-	-	-	1	

* OA- One Arm, OL- One Leg

** Four posts are reserved for Persons with Benchmark Disability (PwBD) in Civil, Electrical & Mechanical Disciplines on horizontal basis.

*** Where the posts specified in this notification are not reserved for a category, a reserved category candidate can also apply provided he/she fulfill the criteria specified for UR category. He/She shall be treated at par with un-reserved category candidates in the selection process.

5.0 HOW TO APPLY: Applications will be considered in on-line mode. The candidate has to apply through on-line.

On-line mode	
a	Applicants are required to apply in online mode only through NMDC website www.nmdc.co.in (link available on the “Careers” page of the website). The site will be available/activated from 10:00 AM on 07.02.2022 to 11:59 PM on 27.02.2022.
b	Helpline number 7044599061 will be available between 10 AM and 6 PM on all working days to assist Technical aspect of online mode.
c	Candidates are required to fill all the details in on-line and upload all the relevant documents/ certificates as per the requirement of notification.
d	For detailed notification along with its Annexures for the above posts the candidates are advised to visit careers page of NMDC website i.e. www.nmdc.co.in . In case of any clarifications, typographical errors or omissions, Corrigendum etc. to the notification shall be issued in the above NMDC Website only.
e	Before applying on-line mode candidates are advised to read the instructions of Notification carefully and will ensure that they must fulfill the essential requirements of the post and other conditions as mentioned in the Employment Notification which will be available at NMDC website as mentioned at 5.0(d) above.
f	An amount of Rs. 250/- (Rupees two hundred and fifty only) is to be paid by all the candidates as application fee which is non-refundable.
g	Candidates belonging to SC/ST/PwBD/Ex-servicemen categories and Departmental Candidates of NMDC Ltd. applying for the post will be exempted from paying Application Fee. Proof for fee exemption is to be attached as stated at point no. 9.12 (A). In the absence of above certificate or fee payment details his/her application will be rejected.
h	The payment can be made by using UPI /Credit card/on-line net banking through SBI-Collect using Internet Banking integrated with on-line application. Transaction charges, if any, will be borne by the candidate. On successful completion of

	transaction, application form with Unique Transaction number and application number will be generated which is to be printed for record. If the candidate does not receive the application form with Unique Transaction number his/her on-line application will not be considered complete and he/she will have to make payment again. Failed transaction will be automatically refunded to the same account from which payment was originally made, within 10 working days.
i	Application fee once paid will not be refunded or adjusted against any further notifications, also in case of cancellation of the notification for which application fee paid.
j	Before applying their Online application candidates are advised to keep the soft copy of the documents i.e. (i) recent passport size photograph (ii) Matriculation /10 th certificate (iii) Certificates in support of Qualification & Experience (iv)Caste/Category Certificate, SC/ST/OBC(NCL)/EWS/Disability Certificate etc. as applicable (v) Scanned signature etc.
k	After applying “online”, the candidate is required to download the hard copy of filled in application form and keep the printout of the Registration form which will be generated by the system after successful registration.
l	Call letters/admit cards will be send through post/email. Call letters/admit cards can also be generated from Careers page of NMDC website. NMDC will not be responsible for any loss of email sent due to invalid/wrong email id provided by the candidate or postal delay/ non receipt of information by post. Only those candidates will be allowed to appear for Written Test/Supervisory Skill Test who will produce valid call letter/admit card.
m	The candidates will be issued call letter / admit card based on their declaration in the Online application. Mere issue of call letter /admit card does not indicate that the eligibility of the candidate has been confirmed. The eligibility of the candidate will be confirmed after Document Verification at the time of Supervisory Skill Test.
n	Candidates are required to mention their date of birth and name as per Matriculation/10 th class certificate issued by the recognized Board.

6.0 Mode of Selection:

6.1 The mode of selection for the above posts will consist of the following:

Stage	Mode of selection	Max Marks
I	Written Test	100
II	Supervisory Skill Test	Qualifying in nature
Total Marks		100 marks

6.2 Eligible candidates will be required to appear for Written Test consisting of Multiple Choice Questions in any of the centres as decided by the Management. For answering the questions, Optical Mark Reader/Optical Mark Recognition (OMR) sheet will be provided or any other mode as decided by NMDC Ltd.

6.3 Languages for Written Test will be in Hindi & English which will consist of objective type multiple questions.

6.4 The candidates will be called for Supervisory Skill Test on the basis of performance in the Written Test by following reservation policy. However, the candidate should secure minimum marks in Written Test, which is as follows:

“SC/ST/PwD-40 marks, OBC (NCL)-45 marks and UR & EWS - 50 marks”.

6.5 Supervisory Skill Test: There will be Supervisory Skill Test which is qualifying in nature. The qualifying marks in Supervisory Skill Test (out of a total of 100 marks) will be as under:

- (i) 40% marks for UR/EWS Candidates
- (ii) 37% marks for OBC (NCL) Candidates and
- (iii) 30% marks for SC/ST/PwD

7.0 Ratio of candidates to be called for (Supervisory Skill Test): The candidates will be called for Supervisory Skill Test in the ratio of 1:3 which is on the basis of marks obtained in the Written Test, discipline wise/category wise. In case, two or more candidates in the same discipline/category has secured equal marks in the Written Test and the ratio of 1:3 is increasing, in such case all those candidates secured equal marks will be called for Supervisory Skill Test irrespective of the above ratio.

7.1 The candidates who have attended for Supervisory Skill Test and failed to secure above qualifying marks stand disqualified for considering their candidature in final merit list.

7.2 Procedure for Supervisory Skill Test: The Supervisory Skill Test will be conducted in the respective discipline which is mandatory. The Supervisory Skill Test is qualifying in nature and its marks will not be included in the Written Test marks. Final selection is on the basis of Written Test subject to qualifying in Supervisory Skill Test and further subject to clause no. 7.1 above.

7.3 The merit list of the candidates for Supervisory Skill Test and also for final selection will be prepared discipline -wise on the basis of performance in the Written Test.

7.4 NMDC reserves the right to cancel/withdraw any question/questions from the Written Test if required under any circumstances.

8.0 Verification of Documents with originals:-

The candidates who will be called for Supervisory Skill Test are required to produce original documents/ testimonials, along with self-attested photo copies, in support of Age, Qualification, Experience, Caste, etc. for verification of their eligibility as per notification at the time of Supervisory Skill Test. In case the candidate(s) do not produce / submit the required documents before attending for Supervisory Skill Test, the candidate(s) will not be permitted to attend the Supervisory Skill Test. The decision of NMDC Management is final in this regard.

9.0 GENERAL CONDITIONS:

9.1 The date of birth as well as the name of the applicant will invariably be taken from Matriculation/10th class certificate issued by the recognized Board and no other proof of date of birth and name shall be accepted.

9.2 The cut-off date for reckoning eligibility for educational qualification, age and experience will be the last date for submitting on-line application as mentioned at point no. 5(a) of this notification. In case, the last date of submitting of application is extended, the original cutoff date for reckoning eligibility will remain unchanged.

9.3 The prescribed minimum educational qualifications are mandatory and in absence of the same any higher qualification even if possessed by the candidate does not make any candidate eligible to be called for Written Test/Supervisory Skill Test.

9.4 NMDC Management reserves the right to alter/ fix the criteria for calling the candidates for Written Test/Supervisory Skill Test on the basis of qualification, experience, if any etc. depending upon the number of applications received. After screening the applications, the candidates will be called for Written Test.

9.5 During recruitment process, if any information provided by the candidate is found incorrect/incomplete or it is not conformity with eligibility criteria as specified in the notification for the above post or if it is found that candidate has concealed / distorted any material information his/her candidature will be cancelled at any stage during the recruitment process or even after selection.

9.6 Mere fulfilling of the minimum criteria will not vest any right in candidates for being called for different stages of recruitment process. Depending upon response and requirement, the management reserves the right to raise/relax/cancel/modify/alter the entire recruitment/selection process, if need so arises, without issuing any further notice or assigning any reason whatsoever. Decision of management to call the candidates for selection shall be final. No interim correspondence will be entertained.

9.7 The candidates selected for the post of Junior Officer (Trainee) will be posted initially at the Projects. However, they will be posted in any of the Mines/Units/Offices of NMDC Ltd as per requirements at any stage during service of the candidate in NMDC Ltd and they may be assigned job/functions/assignments as per the business requirement of the Company.

9.8 In case of any typographical errors or omissions, clarification, corrigendum to the notification shall be issued in NMDC website only. In such cases, the last date of registration of applications will also be extended. In general, no modification in notified specifications / criteria would be made after issue of employment notification.

9.9 Before applying Online, all the candidates must fulfill the essential requirements of the posts and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying. No enquiry asking for advice as to eligibility will be entertained. While applying for above posts, the applicant should ensure that he/she fulfills all the eligibility and other criteria mentioned above as on the cutoff date and that the particulars furnished are correct in all respects.

9.10 Outstation SC/ST/PwD/Ex-servicemen candidates called and attended for Written Test and all the Outstation candidates called and attended Supervisory Skill Test will be reimbursed Travelling Allowance of second A/C Two Tier Rail / Bus fare on production of Railway /Bus tickets by shortest route as per rules. Proforma of Travelling Allowance is available as Annexure –I in the notification of NMDC web site.

9.11 At the time of attending before Written Test/Supervisory Skill Test candidates are required to submit duly filled in Travelling Allowance form along with its required travelling tickets in original for its re-imburement to the candidates as per eligibility. However, the said Travelling Allowance will be paid through e-payment by NMDC in due course.

9.12(A) Candidates belonging to SC/ST/OBC (Non Creamy Layer)/EWS/PwD/Ex-servicemen category should attach a copy of caste /permanent Certificate as applicable in the prescribed proforma specified by Govt. of India. The OBC certificate submitted by the candidate should be issued within 06 months from the date of Supervisory Skill Test and as per the orders contained in Department of Personnel and Training, Ministry of Personnel, Public grievance and Pensions, New Delhi, Office Memorandum No.36012/22/93-Estt(SCT) dated 08.09.93 and should clearly indicating that the candidate does not belong to the persons/sections (Creamy

Layer) as mentioned in column-3 of the Schedule of the above referred Office Memorandum dated 8.9.93 and also belong to the community listed as OBC by Government of India as per latest directives issued by Government of India.

9.12(B) Candidates seeking reservation under EWS will have to attach, an Income and Asset Certificate issued by the Competent Authority. The prescribed format and the competent authority for the said certificate have been mentioned in DOPT Office Memorandum No.36039/1/2019 dated 31.1.19 (EWS Certificate Format attached as Annexure-IV).

9.12(C) Category (SC/ST/OBC-NCL/EWS/PwD) once filled in the online application form will not be changed and no benefit of other category will be admissible later on.

9.12 (D) Wherein in any recruitment year any vacancy earmarked for EWS category cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog and the vacancy will be filled by other than EWS candidate.

9.13 If the SC/ ST/ OBC/EWS/PwD certificate has been issued in a language other than English/Hindi, the candidates will be required to attach a self-certified translated copy of the same either in English or Hindi.

9.14 Ex-servicemen are required to produce equivalence certificate of his/her qualification acquired by him issued by the competent authority at the time of Supervisory Skill Test. In absence of the above, candidates shall not be allowed to appear in the Supervisory Skill Test.

9.15 The prescribed Travelling Allowance claim form (Annexure-I), Caste Certificates for SC/ST (Annexure-II), OBC (NCL) Certificate (Annexure-III) & EWS Certificate (Annexure-IV) are available in the notification on the Careers page of NMDC website i.e. www.nmdc.co.in only.

9.16 Information regarding Written Test will be provided in the Admit Card/Call Letter which will be obtained at Careers Page of NMDC website and candidates will be intimated for the same through their email etc. No other communication will be sent to the candidates for Written Test/Supervisory Skill Test.

9.17 The candidates applying for the recruitment should ensure that they fulfill all eligibility conditions for the post against which they apply. Their admission at all the stages of selection process will be purely provisional subject to satisfying the prescribed eligibility condition. Mere applying through online mode and issue of unique ID for online application / call letter / admit card to the candidate will not imply that his / her candidature has been finally cleared by NMDC. NMDC takes up verification of eligibility conditions with reference to original documents of the shortlisted candidates at the time of Supervisory Skill Test.

9.18 The term departmental candidates means only those candidates who are currently working with NMDC as permanent employees.

9.19 Depending upon the suitability of the candidates the selected candidate will be offered for the post of Junior Officer (Trainee) and they will be paid stipend as mentioned in the notification. After successful completion of training, they will be placed at regular scale of pay.

9.20 Apart from Pay and Allowances, other benefits viz. PRP, HRA, CPF, Gratuity, Medical facilities, Group Insurance etc., as per rules will also be admissible.

9.21 No interim correspondence will be entertained on any account during recruitment process. **Canvassing in any form will be treated as disqualification.**

- 9.22 Only such PwBD category candidates would be eligible to get the applicable benefit of reservation/concessions whose relevant disability percentage is 40% and above.
- 9.23 Candidates should retain their printed copy of application form as they can be asked to produce it for future reference.
- 9.24 Wherever CGPA/letter grade in a degree is awarded equivalent percentage of marks should be indicated in the online application form as per the norms adopted by the University/Institute. The candidate will have to produce a copy of these norms with respect to his/her University/Institute at the time of Interview. Where no norms have been specified, the CGPA/Grade will be presumed to have been provided on a 10 point scale.
- 9.25 No request for change of examination center will be entertained.
- 9.26 Only Indian Nationals are eligible to apply.
- 9.27 Court of jurisdiction for any dispute will be at Hyderabad.
- 9.28 The following information will be provided in NMDC website from time to time:
- (a) Eligible candidates for Written Test.
 - (b) Marks of the candidates appeared in the Written Test.
 - (c) Candidates eligible for Supervisory Skill Test.
 - (d) Supervisory Skill test status of the candidates appeared in Supervisory Skill Test.
 - (e) List of provisionally selected candidates.
- 9.29 In case of disparity in English & Hindi version of advertisement, English version will prevail.

CGM (Personnel)